**07.02.2021**

To

Project Authority

IDB-BISEW IT scholarship Project,

IDB Bhaban(4th floor),

Sher-e-Bangla Nagar,

Dhaka

**Subject: Prayer for leave of absence.**

Dear Sir,

With due respect, I am a trainee of Round-43 (Name: Md. Mizanur Rahman; ID: 1256317; Batch ID: J2EE/TCLD-A/43/01). I could not attend my class on 16-01-21, 18-01-21, 23-01-21 for my M.S.S Final Exam. These subjects and subject code are given below. I have need leave of absences on those days.

|  |  |  |  |
| --- | --- | --- | --- |
| **Sl.No** | **Subject Name** | **SubjectCode** | **Date** |
| 01 | Economics | 312205 | **16 January, 2021** |
| 02 | Economics | 312207 | **18 January, 2021** |
| 03 | Economics | 312209 | **23 January, 2021** |

I therefore, pray and hope that you would be kind enough to grant me leave of absences for those days only.

I

Remain Sir,

Your most obedient pupil

Md. Mizanur Rahman

ID: 1256317

TSP: The Computers Ltd.